



What type of business will this entity conduct? \_\_\_\_\_

For corporations: Do you wish to authorize 1000 shares?

How many shares will you distribute? (generally recommend 100): \_\_\_\_\_

When will your business fiscal year begin (if other than January 1)? \_\_\_\_\_

When will the annual meeting be held? \_\_\_\_\_  
(corporations are required to hold an annual meeting, it is recommended for LLCs to hold an annual meeting also)

Does your business own any highway motor vehicle with a taxable gross weight of 55,000 pounds or more? Yes \_\_\_\_\_ No \_\_\_\_\_

Does your business involve gambling/ wagering? Yes \_\_\_\_\_ No \_\_\_\_\_

Does your business need to file Form 720? Yes \_\_\_\_\_ No \_\_\_\_\_  
(Quarterly Federal Excise Tax Return)

Does your business sell or manufacture alcohol, tobacco, or firearms? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you have, or do you expect to have, any employees who will receive Forms W-2 in the next 12 months? Yes \_\_\_\_\_ No \_\_\_\_\_

If Yes, what is the highest number of employees expected in the next 12 months?

Number of Agricultural Employees \_\_\_\_\_

Number of other Employees \_\_\_\_\_

What is the first date wages or annuities were or will be paid?

Month \_\_\_\_\_ Year \_\_\_\_\_

Do you expect your employment tax liability to be \$1,000 or less in a full calendar year? (January- December)?

Yes \_\_\_\_\_ No \_\_\_\_\_

\*\*Note: If you prefer to file an annual employment tax return, Form 944, select "Yes".  
If you prefer to file a quarterly return, Form 941, select "No."